



บริษัท เอส 11 กรุ๊ป จำกัด (มหาชน) ทะเบียนเลขที่ 0107556000698

S 11 GROUP PUBLIC COMPANY LIMITED

888 ซอยจตุโชติ 10 ถนนจตุโชติ แขวงอโงะงิน เขตสายไหม กรุงเทพฯ 10220 โทร. 0-2022-8888 โทรสาร 0-2158-7948

888 Soi Chatuchot 10, Chatuchot Rd., Ao Ngoen, Sai Mai, Bangkok 10220 Tel. 0-2022-8888 Fax 0-2158-7948

E-Mail : [info@sgroup.co.th](mailto:info@sgroup.co.th) Website : [www.sgroup.co.th](http://www.sgroup.co.th)

S11-004/2565

March 1, 2022

**Subject:** The procedure and recommendation of attending the 2022 shareholders' meeting in the outbreak situation of Coronavirus Disease

**To:** The President  
The Stock Exchange of Thailand

S 11 Group Public Company Limited has been aware of the danger and risk of the outbreak of Coronavirus Disease 2019 (COVID-19) as well as to comply with the Ministry of Public Health directives on COVID-19 and the practice of Shareholder Meeting of the Securities and Exchange Commission. In recognizing our responsibility to the broader society and protecting those in greatest need. The following procedure and recommendation will be applied to the 2022 shareholders' meeting.

1. The Company promotes shareholders to appoint the proxy to independent director instead of attending the meeting by themselves in order to not only reducing the meeting attendees and also mitigating the risk of COVID-19 outbreak and the Novel Coronavirus 2019.

Shareholders could download the proxy form on the Company's website [www.sgroup.co.th](http://www.sgroup.co.th) and specify message, sign and attach the completed document prior sending to the Company Secretary of S 11 Group Public Company Limited at no.888 Soi.Chatuchot 10, Chatuchot Road, Ao-ngoan Sub-district, Saimai District, Bangkok 10220 within 31 March 2022 or contact 02-022-8888 ext. 2503 for more information.

2. Any shareholders who would like to attend the meeting by themselves or its proxy having the rights to attend the meeting should strictly conform to the directives on COVID-19 of the Department of Disease Control of the Ministry of Public Health on the meeting date, especially the preparation of hygienic mask and alcohol gel for themselves sufficiently as well as should conform to the hygienic principles such as washing their hands frequently with water and soap or alcohol gel and wearing a hygienic mask.

Moreover, any shareholders who would like to attend the meeting by themselves or its proxy having the rights to attend the meeting shall present the 2<sup>nd</sup> dose certificate of COVID-19 vaccination through the mobile application or document. In case that shareholders do not get the vaccination or get only 1<sup>st</sup> dose, shall present the negative result (C) of Antigen Test Kit (ATK) not over 3 days at the Company's screening point.

3. Mandatory checks will now take place for all individuals entering the shareholders' meeting by checking their body temperature and taking the COVID-19 screening questionnaire as well as recommend them to wash their hands with water and soap or alcohol gel. The Company shall provide the alcohol gel sufficiently especially at the sharing area such as the meeting room, toilet and registration point.



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Moreover, the Company needs to manage the number of entrances to the shareholders' meeting and will ask shareholders to use the main entrance only. The Company shall reserve the rights of attendees to stay only in the meeting room until the meeting is ceased. In case that any attendees showing symptoms of illness or respiratory disease or was not following the procedure and recommendation on the meeting date, the Company shall reserve the rights of such person in attending the meeting. However, such person could appoint the proxy to independent director or others to attend the meeting and vote on their behalf.

Please be informed accordingly and strictly follow such procedure and recommendation.

Sincerely yours,

**Mrs. Katika Kusawadee**

Secretary of the Company

Authorized person for the signatory of the IT report